

**OPERATIONAL GUIDELINES
FOR
MOBILE VETERINARY UNIT
IN ODISHA
FOR
2016-17**



**Directorate of Animal Husbandry & Veterinary Services,
Odisha, Cuttack**

Aim:

The aim of the programme is to strengthen the veterinary service delivery mechanism through “**Mobile Veterinary Unit**” in all the blocks of the state so as to ensure better accessibility of services provided by the department in the field and there by improved productivity at the farmer’s door step. For the year 2016-17, the above scheme will be continued in State Plan & RKVY in following district as follows:

Sl No.	Name of the scheme	Source of Funding	Name of District the scheme to be implemented
1	Mobile Veterinary Unit	State Plan	All blocks of Bolangir, Gajapati, Keonjhar, Kalahandi, Koraput, Kandhamal, Mayurbhanj, Malkangiri, Nawarangpur, Nuapada, Rayagada, Sonepur, Sundargarh, Nilgiri block of Balasore, Baramba & Narsinghpur Block of Cuttack District
2	Strengthening of Mobile Veterinary Unit in Odisha	RKVY	All blocks of Angul, Bhadrak, Boudh Baragarh, Deogarh, Dhenkanal, Ganjam, Jajpur, Jharsuguda, Jagatsinghpur, Khorda, Kendrapada, Nayagarh, Puri, Sambalpur, rest 12 Blocks of Cuttack, rest 11 blocks of Balasore

Objectives:

- ❖ To examine the general health condition and to treat the livestock & Poultry
- ❖ To provide “On the Spot” free diagnostic service to ascertain the disease.
- ❖ To identify the common diseases prevalent in the area & providing advisory services for prevention.
- ❖ To provide doorstep Veterinary Service (Breeding & Curative).
- ❖ To educate people to adopt appropriate modern technology for improving the productivity.
- ❖ To make disease surveillance and monitoring of livestock and poultry diseases.
- ❖ To attend outbreaks of livestock & poultry diseases.
- ❖ To popularize ethno veterinary practices & the use of herbal preparations for treatment and control of various livestock & poultry diseases.
- ❖ To create awareness on preventive health care of livestock & poultry and other department services available.
- ❖ Castration of male animals to support the livestock breeding programme
- ❖ Monitoring and supervision of service delivery at the grass root level by departmental authority with the help of GPS (Global Positioning System) Tracking System.

Veterinary Services to be provided:

Curative Measures

- ❖ Treatment of minor ailments
- ❖ Referral of complicated Cases to specialized Officers for better healthcare services
- ❖ Early detection of communicable & non- communicable endemic diseases
- ❖ Minor surgical procedures & suturing at the door step of the farmers.

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Breeding

- ❖ Artificial Insemination
- ❖ Pregnancy Diagnosis
- ❖ Treatment of Anoestrus & Dystocia
- ❖ Referral of Complicated pregnancies.
- ❖ Castration of male animals.
- ❖ Sexual Health Control

Preventive Measures

- ❖ Vaccination of livestock and poultry in consultation with the local field functionaries.
- ❖ Public Health Awareness

Diagnostic Services

- ❖ Faecal Sample examination
- ❖ On-spot estimation of Hemoglobin and urine examination for ketosis, Blood Protozoan.
- ❖ Collection of blood and serum samples for subsequent delivery to referral laboratory for further diagnosis (cloacal, tracheal swab).

Emergency services

- ❖ Animal health care provided in times of Natural Calamities /Outbreaks / Public Health Emergencies etc.

Proper & effective implementation ARD Department activities:

- ❖ Better implementation of different departmental extension activities like Promotion of Dairy Entrepreneurship, Long-Term and Short-Term interest subvention, Risk management of livestock under livestock insurance, promotion of Goat unit under National Mission for Protein Supplement (NMPS) , Promotion of Back-Yard Poultry , motivation for Fodder Development Programme & other departmental activities by utilizing the service of MVU in every corner of each Block of the State.

Composition of MVU Team:

Each M.V.U shall consist of the following personnel.

Position	Number	Qualification	Remarks
Veterinary Officer	1	B.V.Sc. & AH	Retired/Fresh Vet will be engaged.
Livestock Assistant	1	Trained at LITCs	Retired LI/VT/VSAS will be engaged.
Attendant	1	8th Pass	Will be engaged through Service Provider

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Proposed Operational Plan – Monthly Work Plan:

Activities	Days	Remarks
Health Camps, Vaccination camp along with Awareness Camp & other departmental activities at village level, Collection of samples	20 (20 camps per month)	The monthly programme schedule will be prepared as per the local need. The departmental activities will be carried out along with this programme.
Delivering of sample to DDL / CIL/ SVL & for verification of records MVUs at District HQ	1 day	Date will be fixed by concerned Chief District Veterinary Officer
Review meeting of All MVU Staff, BVO, AVAS & lifting of medicines, equipments/instruments etc.	1 day	Date will be fixed by CDVO / SDVO for submission of reports of MVU activities, Monthly review Meeting
Emergency services	As and when required	In natural calamities, emergency cases to perform duty during the month including holidays along with normal work.
RESERVE Days	Rest of the days in a month	other departmental activities,

There is no Off-day for MVU vehicle. As it is hired for monthly basis, it should be available throughout the month. In case any break down of vehicle, vehicle owner will make alternative arrangement immediately. On reserve day in a month, HQ, MVU vehicle may be utilized by SDVO/District officers as per instruction of CDVO for supervising of departmental activities without hampering normal MVU work & required fuel may be met out of fund provision on MV head under State Plan.

Target for each MVU :

Sl. No.	Activities	Target for Month	Remark
1	Health camp, vaccination camp	20 no.	Efforts should be given to inseminate 20 animals in a month.
2	Village to be covered	40 no.	
3	Treatment of livestock, castration, surgery , other gynecological cases	1000 no.	
4	Inoculation	2000 no.	
5	Sample collection for disease surveillance (The different DDL sample collected by MVUs will be sent to DDL/SVL/CIL for testing & for conformation to ADRI. ADVU (DC) is to co-ordinate for collection of sample for different disease surveillance like FMD, Avian Influenza, Brucellosis, Theileriosis & other diseases control programme as per the target.)	24	
6	On spot Pathological sample examination	60	
7	Awareness Camp in 20 health camp & vaccination camp	10	

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Roles & Responsibilities of concerned Chief District Veterinary Officer:

- ❖ Understand the total concept of the project & explain all the modalities to the office & field staff
- ❖ Responsible for selection of Veterinary Officer, Livestock Assistant and Attendant
- ❖ Arrange vehicle, required inputs and guide the team
- ❖ Keep records and intimate progress to higher quarters
- ❖ Payment of all claims in time relating to MVU activities
- ❖ Chief District Veterinary Officer will ensure timely submission of physical & financial achievement of MVU in prescribed format by 5th of every month and quarterly MVU tour programme, photographs, Success stories of MVU related activities (at least 7 for different camps) on monthly basis to the Directorate.
- ❖ He will ensure timely submission of different reports required by Head Office as and when required.
- ❖ He will ensure proper stickering of MVU vehicles
- ❖ Chief District Veterinary Officer of respective districts should deposit the remuneration of staffs engaged in MVU, fuel charges, hiring charges of vehicle, miscellaneous expenditure cost through RTGS to the account of concerned beneficiaries observing financial formalities.
- ❖ Approval of monthly MVU movement programme of prepared by Block Veterinary Office. The approved copy of the same should be communicated to the Directorate, Collector, PD DRDA, Sub-Collector, Chairman Zillaparisada & local PRI members on quarterly basis.
- ❖ He has to take necessary steps on cash book analysis regarding MVU expenditure in each month.
- ❖ CDVO will make necessary arrangement of Staffs for MVU according to need of the Block for smooth functioning of MVUs.

Roles & Responsibilities of Additional District Veterinary Officer (Govt. Officer):

- ❖ He is the district monitoring officer for the MVU programme under supervision of Joint Director -II (Chief District Veterinary Officer)
- ❖ He has to submit the consolidated inspection report of MVU programme submitted by SDVO in each month & quarterly his review report to the Directorate.
- ❖ He has to go for surprise visit for MVU programme & submit report on it on every quarter.

Roles & Responsibilities of Sub-Divisional Veterinary Officer (Govt. Officer):

- ❖ He is the Sub-divisional monitoring officer for the MVU programme under supervision of Joint Director -II (Chief District Veterinary Officer)
- ❖ He has to submit the consolidated inspection report of MVU programme in each month to the Joint Director -II (Chief District Veterinary Officer).
- ❖ He has to go for surprise visit for MVU programme & submit report on it on every quarter.

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Roles & Responsibilities of concerned Block Veterinary Officer/Deputy Director (District Veterinary Dispensary/Hospital) (Govt. Officer):

- ❖ The BVO / Deputy Director (District Veterinary Dispensary/Hospital of each Block may be designated as Supervising & monitoring Officer for MVU at Block Level and will be responsible for all activities relating to MVU in the respective Block.
- ❖ In case of non-availability of Veterinarians in MVU, A.V.A.S of the Block may be assigned to take up the work of MVU. In absence of AVAS, the BVO / Deputy Director (District Veterinary Dispensary/Hospital of concerned block will remain in charge of MVU till engagement of Veterinarians. When there is vacancy for DD(VD/VH), BVO, AVAS, VAS & in charge MVU VAS in a block the BVO/AVAS/VAS of nearest block will be assigned for monitoring & supervising MVU programme in that block.
- ❖ The physical achievement of MVU, absentee statement of MVU Staffs, hiring & fuel charges bills of MVU vehicle, misc expenditure bills, and photocopy of log book of MVU vehicles should reach at District Office by 2nd of every month.
- ❖ Priority may be given to tag the livestock health camps, training & awareness programme etc. with movement of MVU.
- ❖ The approved copy of movement programme of MVU of each block already approved by Chief District Veterinary Officer should be communicated to the BDO, Chairman, Panchayat Samiti, Sarpanch & PRI members on quarterly basis for wide publication.
- ❖ The Supervising Officer should ensure the achievement of the targets of MVU.
- ❖ BVO/ Deputy Director(District Veterinary Dispensary/Hospital at Block level will conduct the meeting with subordinate staff and MVU staff and feedback about the problems, if any along with valuable suggestions thereof may be sent to CDVOs with a copy to Directorate every month.
- ❖ The following registers namely health camp, detail inoculation, medicine receive & utilization, attendance, User Charge, Log Book, equipment, village level meeting register, AI & Cash Book along with other registers for MVUs should be properly maintained.
- ❖ He should take necessary steps for conducting departmental camps with MVU camps such a manner that there is no duplicity of activities in a single day in particular village.
- ❖ He must take care for timely movement of MVU to field.
- ❖ He should countersign the all records of MVU in each day.

Roles & Responsibilities of concerned Livestock Inspector (Government):

Prior information and propaganda about the camp & other MVU activities should be made by the concerned L.I /VT. He will provide all support as per the need. In case of non-availability of Retired Veterinary Technician/ LI /VSAS, the services of concerned area Livestock Inspector/ Vety. Technician to which MVU is visiting will be utilized by the DD (VD/VH) BVO/AVAS.

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Roles & Responsibilities of Personnel engaged in Mobile Veterinary Unit:

The Veterinary Officer I/C of the MVU : He/she is the Team Manager. She/he shall bear overall responsibility for the effective functioning of the MVU. The other support staffs of the MVU would work under his guidance & supervision and effective functioning of the MVU. He shall be collectively responsible for the effective implementation of livestock health care, breeding and advisory services to the livestock owners. He /she shall refer cases to Block Veterinary Dispensary for treatment if required. He shall take immediate appropriate actions during disease out breaks and inform the local VAS and give assistance to control the outbreak. He shall work in coordination with the local LI and other veterinary staff of the Department and also with the local PRI authorities to avert, control any disease outbreaks, natural calamity. He will undertake vaccination work at village level in consultation and directions of local DD (VH/VD) VAS/BVO by maintaining proper cold chain. He will deposit user fees every fortnight at the DD (VH/VD) /BVO office. He will communicate following information to DD (VH/VD) /BVO every day.

Date-wise performance details shall be maintained in a register on given heads:

- ❖ Names of the village covered
- ❖ Names of the livestock Owner
- ❖ Tentative diagnosis of ailments , medicine prescribed & provided
- ❖ Particulars of examinations conducted
- ❖ Any peculiar matter on livestock worth reporting
- ❖ List and quantity of medicines spent during the particular camp.
- ❖ Pathological sample collection / examination etc.

The register of work done of each M.V.U shall be presented to the Deputy Director (VH/VD) /Block Veterinary Officer for counter signature on return from the camp or before proceeding to next camp.

Livestock Assistant:

- ❖ He will assist the veterinary doctor, who is in charge for MVU, in all above said programmes and counsel regarding the Health care, breeding and feeding.
- ❖ He will take up vaccination work in a village and keep the record and reports.
- ❖ He should have a good co-ordination with local LIs / other workers.
- ❖ He will take care of all the medicine and instrument stock.
- ❖ Maintain all registers and records.
- ❖ He will maintain user fees Account and give receipt towards user fees collection to livestock owners.
- ❖ Prepare return & reports in time.

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Attendant:

He shall obey, oblige and carry out instructions from all the staff of Mobile Veterinary Unit and Departmental Staff. He shall behave in an acceptable cordial and obedient manner. He will also help in the restraining of the livestock. When attendant engaged in MVU remain absent, the service provider may be requested for immediate alternative substitute to avoid hampering of normal MVU work.

Monitoring by State Level Officers:

State level officers from ADRI, OLRDS, OBPI, VOTI & Directorate while on tour to different districts shall make it a point to oversee the functioning of M.V.U and collect necessary information about their achievement shortcomings both in physical and financial terms. They should also collect progressive details about the physical and financial achievement of the districts from the concerned Chief District Veterinary Officer.

Preparation of the Mobile Veterinary Unit:

The DD (VH/VD)/BVO shall, in consultation with subordinate local field staffs & M.V.U staffs prepare a monthly programme of the M.V.U functioning in the Block. The list of the villages should be changed on rotational basis. This programme schedule for each month has to be approved by CDVO concerned.

Fixed day-Fixed time will be intimated to all concerned villages in advance & care should be taken to maintain regularity in these camps as per the schedule. The schedule will also be available at State Directorate and nearest LACs so as to facilitate proper coordination of the respective activity. A copy of the schedule may be sent to Collector, Sub-Collector, PD, DRDA & BDO, Zilla Parishad Chairman, Block Chairman, Local GP Sarpanch to facilitate effective monitoring at their level. MVU should take care to serve in inaccessible, distance villages & in those villages where there is no veterinary institution or the post of LI /VT/VSAS lying vacant on priority basis.

Mode of Transportation:

The movement of MVU will be 1200 km/ month. In case of natural calamity like flood, cyclone, draught, lightening, Heat waves etc., different post mortem conduction of insured livestock & other livestock, for performing other departmental activities MVU may move beyond the above limit to serve the livestock & to help poor farmer within the limit of total fuel provision of Rs. 7500/- per month. Priority should be given for engagement of jeep type vehicle like Bolero/Marshall etc. for MVU. In case of non availability of such type of vehicles, Van model of four wheeler is to be engaged. If it is delayed for selection of vehicle due to unavoidable situation then MVU work will continue by hiring vehicle on daily basis out of provision Rs. 16000/- per month. The maintenance of hired vehicles shall be the responsibility of the owner of the vehicle. Vehicle shall be used exclusively for the camp and other departmental activities. On off days of the week the vehicle may be checked-up and repairs may be undertaken.

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Performance Indicators:

- ❖ No. of tour days with date and time of attending camps
- ❖ No. of villages visited
- ❖ Animal treated
- ❖ Preventive vaccination undertaken
- ❖ No. of samples examined
- ❖ No. pathological sample collected & send to referral laboratory
- ❖ No of Awareness programme taken
- ❖ No of animals castrated

Medicines/Chemicals/Equipments to be kept in Mobile Van:

Medicines, Equipments, Chemicals are to be supplied by Directorate time to time. If there is delay due to any unavoidable circumstances the available medicines/equipments/chemicals of VD/VH may supply to MVU to utilize on camps on recoupment basis. The DD (VH/VD)/BVO has to supply the vaccines to MVU which have been received from SDVO/CDVO office.

Vehicle Description:

- ❖ Priority should be given for engagement of jeep type vehicle like Bolero/Marshal etc. for MVU In case of non availability of such type of vehicles, Van model of four wheeler is to be engaged. If it is delayed for selection of vehicle due to unavoidable situation then MVU work will continue by hiring vehicle on daily basis out of provision Rs. 16000/- per month.
- ❖ The vehicle should accommodate 3 persons with all need based equipment and materials. There should be space for keeping Laboratory Equipment, medicine etc.
- ❖ A licensed driver with uniform, and should be available as & when required. He should be a non-alcoholic
- ❖ Vehicle should be kept clean and tidy and should have a name board as specified in the contract of the vehicle.
- ❖ Vehicle should be regularly serviced and maintained so as to avoid any break down. In case of break down an alternative vehicle should be arranged for without compromising the services of Mobile Veterinary Unit.
- ❖ Vehicle should have valid registration number & properly insured
- ❖ Agreement will be made with the vehicle owner and the driver should wear a badge with proper driving license.
- ❖ The vehicle owner disagreed for stickering of MVU vehicle will not be engaged.
- ❖ The vehicle must be stickered front, back & side showing different departmental activities with blue coloured back ground.

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Procedure for engagement of Veterinary Surgeon & Livestock Inspector/Attendant for MVU

1. The CDVOs will invite open applications for engagement of VAS / LI & for engagement of Attendant, the applications should be through a Service Provider. The notice in this regard should be displayed in the office Notice Board of CDVO / SDVO / BDO/ Collectorate /BVO other important offices for wide publication.
2. The retired/ Fresh Veterinary Doctors with valid registration number of Orissa Veterinary Council, retired LI or VT or VSAS are eligible for MVU.
3. The Service Provider with proper & valid license and authorized to provide Attendants are eligible to apply.
4. The local personnel retired/fresh vets, retired paravets, attendant will be given priority.
5. He or she should be physically fit to work in the field.
6. During selection of Veterinary Officer , Livestock Assistant , Attendant the age limit should not be beyond 65 years
7. ORV Act will not be applicable for such engagement.
8. Interview will be done when there will be more number of candidates against the proposed MVUs in the district.
9. The selection committee will comprise the following members.
 - a. Chief District Veterinary Officer of concerned District – Chairman
 - b. Representative of District Collector – Member
 - c. Sub-Divisional Vety. officer, Dist. Head Quarter DD, ADVO (DC) – Member

Financial Provision:

SL NO	COMPONENT		Remarks
1	Remuneration for Veterinary Officer	Rs. 14000/- per month	
2	Remuneration to Livestock Assistant	Rs. 5000/- per month	
3	Remuneration to Attendant from	Rs. 3,000/- per month	
4	Hiring charge of MVU vehicle	Rs. 16,000/- per month	
5	D.O.L. charge per month	Rs. 7500/- per month	
6	Misc expenses	Rs. 12000/- per year @1000/- per month/MVU	The contingent for Block MVU is Rs.12000/- per year (@1000/- per month) is to be utilize for stickering of vehicle, sanitizer, liquid soap, disinfectant, duster, resisters, paper, digital camera etc. (blocks in which there is no functional digital camera or not purchased during 2015), minor equipment & other items required for pathological examination & sending of samples & other incidental expenses as required.
7	Misc. expenditure for District Monitoring Cell	Rs.18000/- per year @1500/- per month per district	For district monitoring cell Rs18000/- per year may be utilized for misc expenses, documentation of MVU activities & other incidental expenses as required.

The above guidelines will be implemented from April-2016.

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21/02/16

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Proforma for reporting MVU activities

FORMAT-1

Monthly Progressive report of MVU (Physical Achievement)

Name of the District _____ For the month of _____

Sl no	Name of the Block	No. of MVU days				No. of villages covered				No. of cases treated						no. of cases Castrated						Minor operation/dystocia/CS (3)				Total cases i (1+2+3)				Progressive no. of A.I done							
										LA		SA		Poultry		TOTAL (1)		LA		SA														TOTAL (2)			
										D	M	P	T	D	M	P	T	D	M	P	T													D	M	P	T
1																																					
2	DISTRICT TOTAL																																				

Sl. No.	Name of the Block	Progressive vaccination																		Diagnostic tests conducted										Progressive Awareness Conducted				Total user charge collected															
		HSV		BQV		FMDV		ASV		PPR		GPV		ETV		RDV		OTHERS		TOTAL		F/S		B/S		S/S		U/S		TOTAL		D	M	P	T	D	M	P	T										
1		D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T	D	M	P	T
2	District Total																																																

L. S. Laxkar
27/03/16

K. S. Kulkarni
31/3/16

SIGNATURE OF CDVO

FORMAT-2

(Financial achievement monthly progress report of MVUs of District : _____)

Remuneration to Veterinarians / Livestock Assistant / Attendant / Hiring charges of MVU vehicle / Fuel charges / Misc. expenditure at Block level / Misc. expenditure District Level Monitoring Cell :

SL NO	NAME OF BLOCK	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
District Total														

ABSTRACT OF Expenditure up to the Month _____

SL NO	NAME OF BLOCK	B.F. FUNDS FROM PREVIOUS YEAR	FUNDS RECEIVED DURING THE YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURE DURING THE YEAR							TOTAL EXPENDITURE	BALANCE AT THE END OF THE MONTH	
					Remuneration to Veterinarians	Remuneration to Livestock Assistant	Remuneration to ATTENDANT	Hiring charges of MVU vehicle	Fuel charges	Misc. expenditure Block level:	Misc. expenditure District level:			
District Total														

SIGNATURE OF ACCOUNTANT

SIGNATURE OF CDVO

FORMAT-3

Name of the District _____ For the month _____

Report on Pathological Examination and Collection under MVU programme

Sl. No.	Name of the block	Progressive No of sample send to for routine surveillance			On spot Progressive No. F/S examined	On spot Progressive No. urine sample examined	On spot Progressive No. of B/S examined	On spot Progressive No. of S/S examined	On spot Progressive No. of P/M Conducted	On spot total pathological examination done
		DDL	ADRI	TOTAL						
1										
2										
3	Dist. Total									

Signature
31/03/16

Signature
31/3/16

SIGNATURE OF CDVO

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FORMAT-4

**FORMAT FOR REPORTING ADVANCE TOUR PROGRAMME FOR THE MONTH TO
(1st/2nd/3rd/4th QUARTER)**

NAME OF THE SCHEME : Mobile Veterinary Unit

NAME OF DISTRICT:

NAME OF THE BLOCK:

NAME OF BVO & CONTACT NO:

NAME OF AVAS& CONTANCT NO:

NAME & CONTACT NO. OF MVU STAFF:

VETERINARY OFFICER:

LIVESTOCK ASSISTANT

ATTENDANT

MVU VEHICLE REGISTRATION NO.:

NAME & CONTACT ADDRESS OF VEHICLE OWNER:

SL NO	ADVANCE DATE OF VISIT TO BE MADE BY MVU	NAME OF GP	NAME OF VILLAGE	TOTAL DISTANCE TO BE COVERED IN MINIMUM POSSIBLE PATH ON DAY OF VISIT(KM)	PURPOSE (HEALTH CAMP, VACCINATION, AWARENESS & EXTENSION ACTIVITIES)
(1)	(2)	(3)	(4)	(5)	(6)

SIGNATURE OF CDVO

FORMAT-5

Status Report / Staff Position under MVU programme for the month _____

Sl no	Name of the Block	NO. of MVU OPERATIONAL	Date of inception	Date of joining of VO	NO. VAS ENGAGED		Date of joining of Livestock Assistant	NO. retired Livestock Assistant engaged	Date of joining of Attendant	NO. Attend ant engaged
					RETIRED	FRESH				
1										
2										
	District Total									

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3/1/2016*

*Kaleo
3/1/31/16*

SIGNATURE OF CDVO

FORMAT-6
Inspection report of MVU

Sl no	Name of the MVU Visited	Date of visit	Whether the following records regarding MVU activities found properly maintained during inspection (remark as YES/ NO)							WHETHER PERFORM TOUR AS PER APPROVED TOUR PROGRAMME	WHETHER THE MVU VEHICLE PROPERLY STICKERED	IF OBSERVATION "NO" IN SERIAL NO .1 TO 9 ,ACTION TAKEN FOR RECTIFICATION	WHAT RECTIFICATION FOUND IN NEXT QUARTER
			ATTENDANDNCE REGISTER	HEALTH CAMP REGISTER	INNOCULATION REGISTER	MEDICINE RECEIVED AND UTILIZATION REGISTER	AI REGISTER	USER CHARGE REGISTER	LOG BOOK FOR VEHICLE MOVEMENT & FUEL CONSUMPTION				
			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		

SIGNATURE OF CDVO/ADVO (DC)/SDVO

[Signature]
31/03/16

Kahar
31/3/16